

The UK's leading software, security and cloud specialists

PUBLIC SECTOR FRAMEWORKS GUIDE FOR CUSTOMERS

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INTRODUCTION

Bytes Software Services Ltd is a specialist IT and services provider, experts in delivery of software and hardware solutions from all major vendors. We have been operating since 1982 and in our last financial year we achieved a turnover of over £780m.

In the last 3 years, we have sold almost £1.5 billion worth of IT products and associated services from over 2,000 vendors to nearly 5,000 different clients. We have a significant focus on the UK Public Sector and this comprises almost half of our business. We assist a wide range of Public Sector organisations including NHS, Central Government, Local Government, Education, Emergency Services and Defence.

Bytes has grown to be a significant reseller in the IT marketplace. At present we have 530 staff members operating from our Head Office in Leatherhead, as well as at our regional offices in York, Manchester, Watford and Reading. With over 199 qualified customer account managers, Bytes have the resources and proven skills to service customers through a variety of well known Public Sector framework agreements.

Bytes is known as a financially stable organisation enjoying growth, and as an excellent and ethical employer. All key staff have been with us for a significant time and therefore experienced in meeting the demands of our customers. Our staff turnover is very low and despite the pandemic, we are constantly recruiting, reassuring our customers that we have the resources and skills to deliver.

If you are looking to use a framework for your procurement activities, and also want to use Bytes, this guide describes the various frameworks we are part of. It will help you select the most appropriate framework to use depending on your requirements and how you wish to run your procurement.

Some frameworks allow the use of 'Direct Award'. This is where a you can place an order with us through the framework without going through a tender exercise. There are several advantages of this:

- Quick and simple procurement.
- No lengthly tender response to evaluate.
- Orders are still placed under the framework terms.
- Customer can immediately select their preferred reseller.

If you require further guidance then we are more than happy to discuss what products and services you wish to purchase and which frameworks would be most suitable.



SUMMARY OF FRAMEWORKS

Please see the table below for a summary of the frameworks Bytes are currently on. Further information on all of these frameworks is found in further pages in this document.

Refer to the key below to assist in finding out what types of products and services can be sold through each framework. Do read the individual framework pages in this document for more information on the actual scope.

Key:

- - These products services can be sold with no pre-requisites
- - These products can only be sold as part of a software based solution
- - These products can only be sold as part of a hardware based solution
- - Only Cloud based software and services permitted

Framework Name / Lot	Direct Award	Software	Hardware	Services	Cloud
CCS Tech Products and Services - RM6098. Lot 3, Software	√	•		•	•
CCS Tech Products and Services - RM6098. Lot 5, Healthcare Tech	√	•	•	•	•
CCS Tech Products and Services - RM6098. Lot 3, Circular IT	√		•	•	
CCS Tech Products and Services - RM6098. Lot 8, Online Catalogue	~	•	•	•	•
CCS Technology Products and Services - RM6068. Lot 3 Software		•		•	•
CCS Technology Services 3 – RM6100 – Lots 1 & 2	1			•	•
CCS Network Services 3 - RM6116 - Lots 4b and 4c	~	•	•	•	
CCS Cloud Compute 2 RM6292 – Lot 2, Value Add Ancillary Services		•		•	•
CCS Cloud Compute 2 RM6292 – Lot 3, Cloud Professional Services				•	•
Meta/EEM IT Reseller	√	•	•	•	•
NOECPC Total Technology Solutions	1	•	•	•	
KCS Software Products and Associated Services - Y23065	1	•	•	•	
KCS Hardware Products and Associated Services – Y21028	1	•	•	•	•
CCS G-Cloud 13 - RM1557.13	√	٠		•	•
SUPC Software. ITS4042 SU. Lot 1 Microsoft		•			•
SUPC Software. ITS4042 SU. Lot 2a Adobe ETLA		•			•
SUPC Software. ITS4042 SU. Lot 2b Adobe VIP/CLP		•			•
NHS SBS Link 3 IT Hardware – Lot 3, Mobile Devices	√	٠	•	٠	٠
NHS SBS Link 3 IT Hardware – Lot 5, Printers and Scanners	√	٠	•	٠	٠
NHS SBS Link 3 IT Hardware – Lot 6, One Stop Shop	\checkmark	•	•	•	•
CCS Digital Outcomes and Specialists 5				•	•
CCS Technology Online Purchasing Catalogue. RM6147	\checkmark	•	•		





CCS TECHNOLOGY PRODUCTS AND SERVICES 2

Crown Commercial Services are the largest public procurement organisation in the UK. It has set up numerous framework agreements covering almost all common goods and services required by UK Public Sector organisations.

The Technology Products and Services Framework is one of the most well known and used technology framework currently available, allowing organisations to buy almost any type of IT related product.

Quick Facts

Framework ID : RM6098 Contract Duration : 10/10/2023 to 07/10/2027 Bytes are on the following Lots:

- Lot 3 Software and Associated Services
- Lot 5 Health and Social Care Technology
- Lot 7 Circular IT
- Lot 8 Technology Catalogue

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

Product Scope

- Lot 3 Software : Commodity on-premise and cloud Software and associated services
- Lot 5 Health and Social Care Technology : Hardware, software and services specifically for use in a health care environment
- Lot 7 Sustainability and Circular IT : Recycling and disposal of IT equipment including the supply of recycled IT. Note, Blackmore UK are our partner for this Lot
- Lot 8 Commodity products that would ned to be uploaded to an online catalogue

Call off Process

To undertake a procurement using this framework, buyers can either directly award a requirement to the supplier or undertake a further competition where other framework suppliers can have the opportunity to bid.

Order Forms

Two versions of the order forms depending on Direct Award or further competition.

Framework Schedule 6 – Order form Template and Call Off Schedules RM6098

To be used after a further competition or tender. Or where special customer terms are to be included.

Framework Schedule 6a – Short Order form Template and Call Off Schedules RM6098

To be used for direct award and where there are no special customer terms.

Online Resources

Full details of the framework including buyers guidance, framework terms, competition templates and CCS contact information can be found on the Crown Commercial Service web site here: https://www.crowncommercial.gov.uk/agreements/RM6098

Public Sector For Customers

Direct Award





CCS TECHNOLOGY PRODUCTS AND SERVICES

Crown Commercial Services are the largest public procurement organisation in the UK. It has set up numerous framework agreements covering almost all common goods and services required by UK Public Sector organisations.

The Technology Products and Services Framework is one of the most well known and used technology framework currently available, allowing organisations to buy almost any type of IT related product

Quick Facts

Framework ID : RM6068 Contract Duration : 10/12/2019 to 31/05/2024 Bytes are on Lot 3 – Software and Associated Services

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

Product Scope

With Bytes, all commercially available 'off the shelf' software products can be procured. This also includes any associated software related services.

Call off Process

To undertake a procurement using this framework, buyers are required to undertake a further competition where all framework suppliers can have the opportunity to bid. There are 2 options for the further competition:

- Option 1 : Run a further competition where a combination of price and quality is scored
- Option 2 : Run a simplified further competition where only price is scored

Online Resources

Full details of the framework including buyers guidance, framework terms, competition templates and CCS contact information can be found on the Crown Commercial Service web site here: https://www.crowncommercial.gov.uk/agreements/RM6068





CCS TECHNOLOGY SERVICES 3

Crown Commercial Services are the largest public procurement organisation in the UK. It has set up numerous framework agreements covering almost all common goods and services required by UK Public Sector organisations.

The Technology Services 3 Framework provides buyers with a route to purchase a wide range of technology related services.

Quick Facts

Framework ID : RM6100 Contract Duration : 15/06/2021 to 14/06/2025 Bytes are on the following Lots: Lot 1 : Technology Strategy & Services Design. Lot 2 : Transition and Transformation.

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

Product Scope

This agreement provides technology services from strategy and service design through to transition and Transformation

No actual product can be purchased under this framework. If you need to purchase products as well as services then the CCS Technology Products and Services Framework may be more appropriate.

Call off Process

To undertake a procurement using this framework, buyers can either directly award a requirement to the supplier or undertake a further competition where all framework suppliers can have the opportunity to bid. For direct award, the customer may request we upload our service description to a CCS procurement catalogue. In this case let us know as soon as possible since it may take a few days to gather the information and perform the upload.

Online Resources

Full details of the framework including buyers guidance, framework terms, competition templates and CCS contact information can be found on the Crown Commercial Service web site here: https://www.crowncommercial.gov.uk/agreements/RM6100

Direct Award





CCS NETWORK SERVICES 3

Crown Commercial Services are the largest public procurement organisation in the UK. It has set up numerous framework agreements covering almost all common goods and services required by UK Public Sector organisations.

The Technology Services 3 Framework provides buyers with a route to purchase a wide range of technology related services.

Quick Facts

Framework ID : RM6116 Contract Duration : 18/07/2023 – 17/07/2025 Bytes are only on the following Lots:

- Lot 4b: Digital Communication Services (Unified Communications)
- Lot 4c: Contact Centre Solutions

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

Product Scope

Lot 4b: Digital Communication Services (Unified Communications) - IP telephony, unified communications, collaborative software application including audio and video conferencing and business enablement application software. Lot 4c: Contact Centre Solutions - Access to inbound and/or outbound contact centre management including automation and queuing to multiple answering points. Design, survey, build, test and deployment delivery and management, plus support and maintenance services. Supply/support of equipment, commodity and managed services.

Call off Process

To undertake a procurement using this framework, buyers can either directly award a requirement to the supplier or undertake a further competition where all framework suppliers can have the opportunity to bid. For direct award, the customer may request we upload our service description to a CCS procurement catalogue. In this case let the tenders team know as soon as possible since it may take a few days to gather the information and perform the upload.

Online Resources

Full details of the framework including buyers guidance, framework terms, competition templates and CCS contact information can be found on the Crown Commercial Service web site here: <u>https://www.crowncommercial.gov.uk/agreements/RM6116</u>

Direct

Award





Award

CCS CLOUD COMPUTE 2

Quick Facts

Framework ID : RM6292 Contract Duration : 28/11/2023 – 27/11/2026 Bytes are on the following Lots:

- Lot 2: Value Added Ancillary Services
- Lot 3 : Cloud Professional Services

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

Product Scope

All central government and wider public sector organisations can access cloud computing services. Includes Platform-as-a-Service (PaaS), Infrastructure-as-a-service (IaaS) and other additional ancillary services.

Lot 2: Value Added Ancillary Services - Purchase of Core Cloud services from Lot 1 (Core Services) suppliers, plus additional ongoing professional services. Note : When reselling services from a Lot 1 supplier, this requires the completion of a signed collaboration agreement with that Lot 1 supplier in addition to the usual call off order form. Lot 3 : Cloud Professional Services – Supply of professional cloud services including : Cloud Consultancy; adoption planning/support and end user training for moving from existing on-premise computing solutions to cloud; target operating model and cloud strategy development support services; auditing services; customer ad enterprise support provided by cloud partners.

Call off Process

To undertake a procurement using this framework, buyers can either directly award a requirement to the supplier or undertake a further competition where all framework suppliers can have the opportunity to bid.

Online Resources

Full details of the framework including buyers guidance, framework terms, competition templates and CCS contact information can be found on the Crown Commercial Service web site here: <u>https://www.crowncommercial.gov.uk/agreements/RM6292</u>





META/EEM IT RESELLER FRAMEWORK

Efficiency East Midlands have partnered with Meta Procurement Solutions to deliver a new IT Reseller framework for use by all Public Sector Organisations.

Quick Facts

Framework ID : EEM0077 Contract Duration : 17/10/2022 – 16/10/2026 Single Lot Framework

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

Product Scope

With Bytes, all commercially available 'off the shelf' software products, all IT hardware, peripherals, AV, mobile devices and services.

- Encompasses a broad range of ICT hardware, software and services to meet all current and future requirements
- Un-lotted structure simplifies the call-off process and removes barriers to sourcing strategic ICT partners
- Flexible framework for use by all public sector organisations.
- Compliant with current UK procurement regulations.

Call off Process

To undertake a procurement using this framework, buyers can either directly award a requirement to the supplier or undertake a further competition where other framework suppliers can have the opportunity to bid. Customers need to complete a Customer Access form before they can access the framework. This is available from us on request.

Online Resources

Full details of the framework can be found on the Efficiency East Midlands web site here: <u>https://eem.org.uk/frameworks/it-reseller</u>

Direct Award





NOE CPC TOTAL TECHNOLOGY SOLUTIONS

Wholly owned by the NHS, the North Of England Commercial Procurement Collaborative provides collaborative and bespoke procurement solutions to the NHS and all other Public Sector Organisations.

Quick Facts

Framework ID NOEI.0552.0 Contract Duration : 01/09/2022 – 31/08/2026 2 Year Extension is Exercised Single Lot Framework

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

This framework has been endorsed by NHS England (NHSE) as part of its new guidance which aims to simplify the purchasing of IT and digital goods and services. This means the framework has been identified as one of the most optimal routes to market for NHS buyers.

Product Scope

With Bytes, all commercially available 'off the shelf' software products, all IT hardware, peripherals, AV, mobile devices and services.

- Encompasses a broad range of ICT hardware, software and services to meet all current and future requirements
- Un-lotted structure simplifies the call-off process and removes barriers to sourcing strategic ICT partners
- Inclusion of end user devices (EUDs) allows sourcing of complete end-to-end solutions
- Flexible framework for use by NHS and other public sector organisations "spot-buying" as well as longer term strategic purchases.
- Social Value has been considered and applied within the award criteria and is available to include at call off stage, where applicable
- Compliant with current UK procurement regulations.

Call off Process

To undertake a procurement using this framework, buyers can either directly award a requirement to the supplier or undertake a further competition where other framework suppliers can have the opportunity to bid.

Online Resources

Full details of the framework can be found on the NOECPC web site here: <u>https://www.noecpc.nhs.uk/contracts/total-technology-solutions</u>







Direct Award

KCS SOFTWARE PRODUCTS AND ASSOCIATED SERVICES

Kent Commercial Services are wholly owned by Kent County Council and are one of the largest public sector trading organisations in Europe. The provide a wide range of OJEU compliant frameworks available for use by all UK public sector organisations.

The KCS National Software and Associated Services framework allows buyers to purchase the complete range of 'off the shelf' IT software products, licensing and associated services.

Quick Facts

Framework ID : Y23065 Contract Duration : 01/03/2024 to 29/02/2028

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

Product Scope

Any 'off the shelf' software, licensing agreements, associated services, as well as cloud software and services. Hardware can also be purchased through this framework when associated with a software requirement.

Call off Process

To undertake a procurement using this framework, buyers can either directly award a requirement to the supplier or undertake a further competition where other framework suppliers can have the opportunity to bid.

Online Resources

Full details of the framework including buyers guidance, framework terms, KCS contact information can be found on the KCS web site here: <u>https://www.kcs4ps.co.uk/software</u>

There is also a User Guide for the framework available here : <u>https://www.kcs4ps.co.uk/sites/default/files/downloads/KCS_Software_User_Guide.pdf</u>





KCS HARDWARE PRODUCTS AND ASSOCIATED SERVICES

Kent Commercial Services are wholly owned by Kent County Council and are one of the largest public sector trading organisations in Europe. The provide a wide range of OJEU compliant frameworks available for use by all UK public sector organisations.

The KCS National Software and Associated Services framework allows buyers to purchase the complete range of 'off the shelf' IT software products, licensing and associated services.

Quick Facts

Framework ID : Y21028 Contract Duration : 01/07/2021 to 30/06/2025

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

Product Scope

Any IT hardware, peripherals and accessory products. Software and services associated with the hardware requirement can also be provided.

Call off Process



To undertake a procurement using this framework, buyers can either directly award a requirement to the supplier or undertake a further competition where other framework suppliers can have the opportunity to bid.

Online Resources

Full details of the framework including buyers guidance, framework terms, KCS contact information can be found on the KCS web site here: <u>https://www.kcs4ps.co.uk/it-hardware</u>

There is also a User Guide for the framework available here : <u>https://down.kcs.co.uk/resource/downloads/ps/KCS_PS_IT_Hardware_User_Guide.pdf</u>





CCS G-GLOUD 13

Crown Commercial Services are the largest public procurement organisation in the UK. It has set up numerous framework agreements covering almost all common goods and services required by UK Public Sector organisations.

The G-Cloud 12 Framework provides buyers with a route to purchase a wide range of Cloud products and services that are listed on the Digital Marketplace.

Quick Facts

Framework ID : RM1557.13 Contract Duration : 09/11/2022 – 08/11/2023 Bytes are on the following Lots: Lot 1 : Cloud Hosting Lot 2 : Cloud Software. Lot 3 : Cloud Support.

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

Product Scope

G-Cloud frameworks allow for the procudement of cloud based hosting, software and services only. No onpremise products are permitted.

The products allowed to be procured under the G-Cloud must be listed via the Buyers search for services on the CCS Contract Award Service and will need access to the Public Procurement Gateway <u>here</u>. Buyers use the Contract Award Services to select those that are appropriate to their needs. Once products are selected, they can then enter into further discussion with the relevant suppliers.

Customers can also view Bytes GCloud products using this link : https://www.applytosupply.digitalmarketplace.service.gov.uk/g-cloud/search?q=bss13



Call off Process

Procurements through G-Cloud are via Direct Award. Buyers can search for services on the CCS Contract Award Service and select those that are appropriate to their needs. Once products are selected, they can then enter into further discussion with the relevant suppliers. Customers can search for Bytes products using the search term 'bss13'.

Online Resources

Full details of the framework including buyers guidance, framework terms, competition templates and CCS contact information can be found on the Crown Commercial Service web site here: https://www.crowncommercial.gov.uk/agreements/RM1557.13





SUPC SOFTWARE LICENSE RESELLERS AGREEMENT

The Southern Universities Purchasing Consortium is the largest purchasing organisation in the UK for all types of Education establishments, from Schools through to Universities.

Quick Facts

Framework ID : ITS4043 SU Contract Duration : 22/02/2021 to 21/02/2025 Bytes are on the following Lots: Lot 1 : Microsoft Lot 2a : Adobe ETLA Lot 2b : Adobe VIP/CLP

Eligible Buyers

The SUPC SLRA framework is soley for Educational Establishments in the UK, including Schools, Colleges, Universities and other education establishments. University Hospitals can also use this framework.

Product Scope

Bytes can provide the full range of licenses and agreements from Microsoft and Adobe only. Bytes are unable to provide products from any other vendors via this framework.

Call off Process

To undertake a procurement using this framework, buyers are required to undertake a further competition where all framework suppliers can have the opportunity to bid.

Online Resources

Further details of the framework can be found on the SUPC web site here: <u>https://www.supc.ac.uk/frameworks/1169/</u>





NHS SBS LINK 3 : IT HARDWARE

Established by the Department of Health and Social Care (DHSC) in a unique partnership with digital experts Sopra Steria, they deliver modern corporate services to the NHS, which improve efficiency and quality, save time and money, and support world-class patient care. NHS SBS manage a number of frameworks, that while have an NHS focus, are accessible by any UK Public Sector organisation.

Quick Facts

Framework ID : SBS10044 Contract Duration : 01/03/2021 to 28/02/2025 Bytes are on the following Lots: Lot 3 : Mobile Devices

Lot 3 : Mobile Devices

Lot 5 : Printers and Scanners

Lot 6 : One Stop Shop

Eligible Buyers

Although focused on NHS Organistions across the UK, all UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

Product Scope

Lot 3 – Mobile Devices

Tablets PCs, Slate devices, Mobile phones (including Smartphones, Smart watches) plus peripherals where purchased with a tablets/slate computer. Includes warranty and lease /'Device as a Service' options.

Lot 5 – Printers / Scanners / Asset Scanners

Office and medical prescription printers, asset scanners, barcode scanners plus peripherals when purchased. Includes warranty and lease options.

Lot 6 – One Stop Shop

A selection of IT Hardware and Services including Desktops, Laptops, Tablets, Specialist Healthcare Related IT Hardware, Clinical Monitors, Medical Displays, Green sustainable IT Hardware, plus all periperhals such as Mice, Bluetooth Headsets, cabling, speakers, webcams etc. e.g. Printers / Scanners / Asset Scanners, Deployment



Call off Process

To undertake a procurement using this framework, buyers can either direct award a contract or undertake a further competition with other framework suppliers on the Lot.

Online Resources

Further details of the framework can be found on the NHS SBS web site here: <u>https://www.sbs.nhs.uk/fas-digital-workplace-hardware</u>





CCS DIGITAL OUTCOMES (DOS) 6

Crown Commercial Services are the largest public procurement organisation in the UK. It has set up numerous framework agreements covering almost all common goods and services required by UK Public Sector organisations.

The Digital Outcomes 6 (DOS6) Framework provides can be used by all public sector organisations to find suppliers who can design, build and provide bespoke digital services using an agile approach. It is used to provide personnel to achieve certain outcomes through the delivery of services.

Quick Facts

Framework ID : RM1043.8 Contract Duration : 28/06/2022 to 27/06/2024 Bytes are on the following Lots: Lot 1 : Digital Outcomes

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

Product Scope

This framework accommodates the provision of many service types including security, service delivery, support and operations, data analysis etc. It also covers the provision of specialist personnel such as project managers, analysts, technical architects, cyber security specialists etc.

Call off Process

To undertake a procurement using this framework, buyers advertise their requirements on the Digital Marketplace here : <u>https://www.digitalmarketplace.service.gov.uk/digital-outcomes-and-specialists/opportunities</u>

Suppliers then apply for the opportunity online and buyers will subsequently shortlist these and invite those suppliers to a further competition (tender) process.

Online Resources

Further details of the framework can be found on the Crown Commercial Services web site here: <u>https://www.crowncommercial.gov.uk/agreements/RM1043.8</u>





CCS TECHNOLOGY ONLINE PURCHASING CONTENT

Crown Commercial Services are the largest public procurement organisation in the UK. It has set up numerous framework agreements covering almost all common goods and services required by UK Public Sector organisations.

The Technology Online Purchasing Content framework is an online store managed by Crown Commercial Services which can be accessed by any Public Sector buyer. It contains a wide range of thousands of products that have been uploaded by the framework resellers.

Quick Facts

Framework ID : RM6147 Contract Duration : 19/11/2021 to 18/11/2023

Eligible Buyers

All UK Public Sector Organisations and their associated bodies and agencies can use this framework. This includes education organisations as well as voluntary sector and charities.

All buyers will need to register with CCS directly to have access to and use the catalogue.

Product Scope

Any IT related hardware equipment, peripherals or software. Bytes main focus for the catalogue is for the supply of hardware products, peripherals and accessories. Products listed on the catalogue must be made available at the advertised price to any public sector buyer. Custom products aimed at a single buyer are not permitted.

Call off Process

Buyers access the catalogue online at <u>https://purchasingplatform.crowncommercial.gov.uk</u>

They search for and select the products they wish to purchase. The reseller with the cheapest price for that product is automatically selected to supply the goods. Buyers cannot search for resellers and are only made aware of the resellers for their goods at the time of check out. The resellers are selected on a product by product basis, so a buyers requirement may be split between several different resellers. When the buyer checks out, they have the option of completing the purchase where the catalogue sends a purchase order to the reseller, or sending an automatic notification to the resellers to provide an official quote.

Online Resources

Full details of the catalogue framework including buyers guidance, framework terms and CCS contact information can be found on the Crown Commercial Service web site here: <u>https://www.crowncommercial.gov.uk/agreements/RM6147</u>